Minutes - Draft

Electrical and Computer Engineering Technology Department Heads' Association [ECETDHA]
2020 ASEE Annual
Tuesday, June 23, 2020 3:30pm EDT
Call in and in ASEE Virtual Conference

I. Approval of Agenda (E. Cooney)

E. Cooney called the meeting to order, at 3:30 PM. The agenda, previous minutes and treasure's report was distributed to the virtual attendees.

The meeting began with an introduction of all in attendance.

Elaine Cooney
Jay Porter
Gary Steffen
Ron Land
Scott Segalewitz
Andrew Grossfield
Ilya Grinberg
Jafar Al-Sharab
Ken Burbank
Mert Bal
Heidar Malki
Erik Mayer
Qing-An Zeng
Rupa Purasinghe
Nasser Alaraje
Mark Atkins
Robert Weissbach
Nancy Miller
Adam Filios
Paul Wilder

II. Approval of Minutes from 2019 ASEE National Meeting (G. Steffen)

G. Steffen distributed the minutes of the January 29, 2020 meeting from the 2020 CIEC Conference in Orlando, FL. The minutes were approved.

III. Treasure Report (J. Porter)

J. Porter distributed the account balances. The association has $7887.94 cash on hand. Since the January 29, 2020 meeting, the association received $140.00 in dues and $0.97 in interest. There were no disbursements.

IV. Membership Report (J. Porter)

J. Porter distributed the current active membership list for the association. The current association membership is at 17 members. This is down 12 members from the same time last year.

V. Possible Name Change (S. Segalewitz)

S. Segalewitz developed a survey on a possible name change for the association. He provided the survey to the executive committee. The survey needs to be filled out by everyone.

VI. Election of Officers (N. Alaraje)

I. Grinberg agreed to stay on as the Director of Assessment.
V. Fuentes agreed to continue as the 2-year representative.
P. Wilder will talk with his boss about being the 4-year representative. E. Cooney will contact E. Yaprak about continuing as the other 4-year representative. E. Cooney will send out election ballots.

VII. Assessment Exam (I. Grinberg)

No update.

VIII. Mini-Grant Update (G. Steffen/E. Cooney)

The mini-grant did not take place in the Spring 2020 as scheduled in the face of the pandemic. The mini-grant will now take place in the fall 2000 of 2020 with winners announced by the 2021 CIEC Conference. There is $1000 total to reward.

IX. IEEE-CETAA Update (E. Cooney)

E. Cooney serves as a non-voting member on the committee. There were no major changes being suggested. They were looking more at consistency between programs. All visits by ABET will be virtual this year taking place between October 2020 and March 2021. The cost of a visit was reduced slightly. They will be looking at the IEEE criteria for Information Engineering Technology and Mechatronics.

X. Updating of bylaws (G. Steffen)

The association bylaws need to be updated to include an Equity, Inclusion and Diversity clause

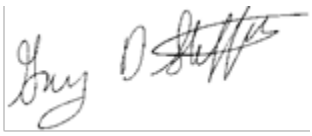
XI. Comments for the Good of the Association (E. Cooney)

None.

XII. Adjournment (E. Cooney)

The meeting adjourned. The next meetin is to be determined.

Respectfully Submitted,



Gary D. Steffen
Secretary