

Journal of Engineering Technology[®]
Editor-in-Chief Duties

The key role of the JET Editor-in-Chief is to provide an effective leadership to the JET Editorial Board and as such he/she performs the following functions:

1. Coordinates all the decision making processes for JET.
2. Solicits editorial reviews from the JET Editorial Board once the peer reviews have been received.
3. Based on the feedback obtained through the manuscript review processes (peer and editorial), makes decisions regarding the publication of manuscripts in the JET.
4. Conducts the JET Editorial Board meetings. These meetings take place in conjunction with the CIEC Annual Conference and the ASEE Annual Conference & Exposition. The EIC chairs these meetings and presents the EIC Report.
5. As an ex-officio member of the ETD Executive Committee, the EIC represents JET at the ETD Executive Committee meetings held in conjunction with the CIEC Annual Conference and the ASEE Annual Conference & Exposition.